

North East Transmission Company Ltd. (NETC)

Job Description

Position	Dy. Manager (M4)/ Manager (M5)- Finance & Accounts (Vacancy-01)
Place of Posting	Delhi
Minimum Qualification	Chartered Accountant / Cost Accountant
Minimum Experience Post Qualification	Dy. Manager (M4)- 9 Years as on 31.01.2024 Manager (M5)-12 Years as on 31.01.2024
Industry Preferred (for references)	Power / Energy / Oil & Gas / Engineering Power Transmission
Job Descriptions	<ul style="list-style-type: none"> • Verification & accounting of vouchers (Journal, Payment, Receipt Sales, Purchase etc.) • Ensuring processing of payment in Tally and its release from Bank • Maintenance of Financial Accounting Records and Preparation of quarterly/half yearly and annual profit and loss a/c and Balance Sheet as per IND AS. • Hands on experience in Tally accounting software. • Hands on experience of Income Tax (Corporate and Individual), TDS, GST. • Provisioning / deduction and deposit of TDS with Income Tax Dept., Deposit of GST and Deposit of monthly PF with respective department • Ensuring compliance of all statutory requirements like filing of TDS return, GST Return, Income Tax Return, and PF return etc. • Ensuring timely completion of internal Audit, statutory Audit, Tax Audit and CAG audit.
Desired Profile	<ul style="list-style-type: none"> • Financial Accounting, Financial Audit, Internal Audit, Income Tax Act compliances, Adherence / compliance to applicable Accounting Standards, Preparation and Filing of Individual & Company Income-Tax Returns, filing of GST and other applicable Statutory compliances, Pay Roll and other related matters. • Exposure: Accounting Package-Tally ERP-9, Compu TDS, GST portal and Compu payroll. • Exposure to CERC regulations for Cost plus transmission projects, its understanding, interpretation of CERC orders, calculation of tariff (under cost plus) will be an added advantage. • Should be a team player, possess business acumen, effective negotiation skills, good interpersonal, networking and organizing ability.
Pay Package	Shall commensurate with experience

Upper Age limit	Dy. Manager (M4)- 42 Years as on 31.01.2024. Manager (M5)- 45 Years as on 31.01.2024.
Contact Details	Company Name: North East Transmission Company Ltd. Executive : Executive-HR&Admin Website : www.netcindia.in E-mail Id : hr@netcindia.in Tel No. : 011-64649311 Address :2C, 3rd Floor, D-21, DMRC Corporate Tower, Sector-21,Dwarka,Delhi-110077